

**TOWN OF AMHERST INDUSTRIAL DEVELOPMENT AGENCY**

**Minutes of the 540<sup>th</sup> Meeting  
Friday, February 17, 2023 – 8:36 am  
James J. Allen Boardroom  
Agency Offices, 4287 Main Street**

PRESENT: Carlton N. Brock, Jr.  
William Tuyn  
Anthony Agostino  
Timothy Drury  
Frank LoTempio, III  
Jacqueline Berger, TOA Councilperson  
David S. Mingoia, Executive Director  
Kevin J. Zanner, Hurwitz & Fine PC

ABSENT: Hadar Borden  
Nicole Gavigan

GUESTS : AIDA Staff  
David Tytko

Chairman Carlton Brock called the meeting to order and reminded everyone the meeting was being video recorded and live-streamed.

**MINUTES**

Upon a motion by Frank LoTempio, seconded by Anthony Agostino and unanimously carried, the minutes of the February 2023 meeting were approved as presented.

**BILLS & COMMUNICATIONS**

There were no Bills & Communications presented at this meeting.

**TREASURER’S REPORT**

Treasurer Agostino reviewed the highlights of the Treasurer’s Report for February 2023.

Upon a motion by William Tuyn, seconded by Frank LoTempio and unanimously carried, the Treasurer’s Report for December 2022 was approved as presented.

**PUBLIC COMMENT**

There was no Public Comment at this meeting.

**EXECUTIVE DIRECTOR’S REPORT**

Attached to the minutes is the Executive Director’s Report.

**COMMITTEE REPORTS**

**Governance Committee** - The Governance Committee recommended the approval of the 2022 Mission Statement and Measurement Report as presented. Frank LoTempio made a motion to approve the 2022 Mission Statement and Measurement Report. Anthony Agostino seconded the

motion. Votes of aye were cast by Brock, Tuyn, Agostino, Drury and LoTempio. Motion to approve passed 5-0.

**UNFINISHED BUSINESS**

There was no Unfinished Business presented at this meeting.

**NEW BUSINESS**

There was no New Business presented at this meeting.

9:05 am – Frank LoTempio made a motion to adjourn the meeting. Anthony Agostino seconded the motion. The motion to adjourn passed unanimously.