

TOWN OF AMHERST DEVELOPMENT CORPORATION
Minutes of the 155th Meeting
March 29, 2019 – 9:05 am
James J. Allen Boardroom
Agency Offices, 4287 Main Street

PRESENT: Steven Sanders
Michael R. Szukala
William W. Tuyn
Hon. Timothy J. Drury
Hadar Borden
Jacqueline Berger, Town Board Liaison
David S. Mingoia, Executive Director
Kevin J. Zanner, Hurwitz & Fine PC

ABSENT: Carlton N. Brock, Jr.
Philip Meyer

GUESTS: AIDA Staff
Justin Reid, Bonadio Group
David Tytka, Uniland Development Co.
Maggie Winship, Town of Amherst

Vice Chairman Steven Sanders called the meeting to order and reminded everyone that the meeting was being audio recorded.

MINUTES

The minutes of the January 2019 meeting were approved as presented.

PUBLIC COMMENT

There was no Public Comment at this meeting

COMMITTEE REPORTS

Audit & Finance Committee – Treasurer and Committee Chair, Michael Szukala informed the board that the Audit & Finance Committee had met with the Agency’s auditor, Justin Reid from The Bonadio Group the earlier in the month. They invited Mr. Reid to speak to the board. Mr. Reid gave the board a presentation of the 2018 Audited Financial Statements.

There was a brief discussion after the presentation. Michael Szukala made a motion to accept the 2018 Audited Financial Statements as presented. Timothy Drury seconded the motion. Votes of aye to accept the 2018 Audited Financial Statements were made by Sanders, Szukala, Tuyn, Drury and Borden. Motion to approve passed 5-0.

Governance Committee – The Governance Committee met earlier in the month and recommended the approval the 2018 Mission Statement and Measurement Report as presented. Michael Szukala made a motion to approve the 2018 Mission Statement and Measurement Report. Hadar Borden seconded the motion. Votes of aye were cast by Sanders, Szukala, Tuyn, Drury and Borden. Motion to approve passed 5-0.

NEW BUSINESS

I. 404 Mill Street – Boiler House – Authorization to Fund Structural Report/14.09 SHPO Report

Executive Director Mingoia gave the board a presentation regarding the property at 404 Mill Street, also known as the Boiler House. The presentation focused on the state of disrepair of the building. The Corporation is being asked to fund a portion of the Structural Report in an amount up to \$12,000.

After discussion, William Tuyn made a motion to approve the funding of the Structural Report for the Boiler House facility in an amount of up to \$12,000. Hadar Borden seconded the motion. Votes of aye were cast by Sanders, Szukala, Tuyn, Drury and Borden. Motion to approve passed 5-0.

II. Presentation – Micro Transit

Maggie Winship made a presentation about the Micro Transit program the Town of Amherst and several partners are working on.

10:00 am – meeting adjourned.