

TOWN OF AMHERST INDUSTRIAL DEVELOPMENT AGENCY
Minutes of the 508th Meeting
March 29, 2019 – 8:30 am
James J. Allen Boardroom
Agency Offices, 4287 Main Street

PRESENT: Steven Sanders
Michael R. Szukala
William W. Tuyn
Hon. Timothy J. Drury
Hadar Borden
Jacqualine Berger, Town Board Liaison
David S. Mingoia, Executive Director
Kevin J. Zanner, Hurwitz & Fine PC

ABSENT: Carlton N. Brock, Jr.
Philip Meyer

GUESTS: AIDA Staff
Justin Reid, Bonadio Group
David Tytko, Uniland Development Co.
Maggie Winship, Town of Amherst

Vice Chairman Steven Sanders called the meeting to order and reminded everyone that the meeting was being audio recorded.

MINUTES

The minutes of the March 8, 2019 meeting were approved as presented.

BILLS & COMMUNICATIONS

There were no Bills & Communications at this meeting.

TREASURER'S REPORT

The Treasurer's Report for February 2019 was approved as presented.

PUBLIC COMMENT

There was no Public Comment at this meeting.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director's Report is attached to these minutes.

COMMITTEE REPORTS

Audit & Finance Committee – Michael Szukala informed the board that the Audit & Finance Committee had met with the Agency's auditor, Justin Reid from The Bonadio Group the earlier in the

month. They invited Mr. Reid to speak to the board. Mr. Reid gave the board a presentation of the 2018 Audited Financial Statements and Management Letter.

There was a brief discussion after the presentation. Michael Szukala made a motion to accept the 2018 Audited Financial Statements as presented. Hadar Borden seconded the motion. Votes of aye to accept the 2018 Audited Financial Statements were made by Sanders, Szukala, Tuyn, Drury and Borden. Motion to approve passed 5-0.

Governance Committee – The Governance Committee met earlier in the month and recommended the approval the 2018 Mission Statement and Measurement Report as presented. William Tuyn made a motion to approve the 2018 Mission Statement and Measurement Report. Michael Szukala seconded the motion. Votes of aye were cast by Sanders, Szukala, Tuyn, Drury and Borden. Motion to approve passed 5-0.

UNFINISHED BUSINESS

There was no Unfinished Business at this meeting.

NEW BUSINESS

I. Tenant Approval – Reliant Capital Solutions – 6363 Main Street

The Agency was requested to approve a sub-sublessee request from National Fuel Gas for its property located at 6363 Main Street in Amherst, NY. The sublessee being Reliant Capital Solutions, who will occupy 22,812 square feet.

Michael Szukala made a motion to approve the sub-sublessee request for Reliant Capital Solutions for property located at 6363 Main Street. William Tuyn seconded the request. Votes of aye were cast by Sanders, Szukala, Tuyn, Drury and Borden. Motion to approve passed 5-0.

II. Contract Extension for Executive Director

Steven Sanders made a motion to approve the contract exertion for the Executive Director. William Tuyn seconded the motion. Votes of aye were cast by Sanders, Szukala, Tuyn, Drury and Borden. Motion to approve passed 5-0.

9:03 am – Meeting adjourned.