

TOWN OF AMHERST INDUSTRIAL DEVELOPMENT AGENCY
Minutes of the 504th Meeting
November 16, 2018, 2018 – 8:30 am
James J. Allen Boardroom
Agency Offices, 4287 Main Street

PRESENT: Steven Sanders
Michael R. Szukala
William M. Tuyn
Hon. Timothy J. Drury
Philip Meyer
Jacqueline Berger, Town Board Liaison
David S. Mingoia, Executive Director
Kevin J. Zanner, Hurwitz & Fine PC

ABSENT: Carlton N. Brock, Jr.
E. Marshall Wood, Jr.

GUESTS: AIDA Staff
David Tytko, Uniland Development Co.

Vice Chairman Steven Sanders called the meeting to order and reminded everyone that the meeting was being audio recorded.

MINUTES

The minutes of the September 2018 meeting were approved as presented.

BILLS & COMMUNICATIONS

There were no Bills & Communications presented at this meeting.

TREASURER'S REPORT

The Treasurer's Report for September and October 2018 were approved as presented.

PUBLIC COMMENT

There was no Public Comment at this meeting.

EXECUTIVE DIRECTOR'S REPORT

The report of the Executive Director is attached to these minutes.

8:36 am – Judge Drury entered the meeting.

COMMITTEE REPORTS

The Finance & Audit Committee presented the 2019 Budget Recommendations to the board for approval. The Committee reminded the board that, pursuant to the NYS Public Authorities Accountability Act, the Recommendations were forwarded to the Amherst Town Board and Amherst Town Clerk. The Committee noted that there were no comments received.

Michal Szukala made a motion to approve the 2019 Budget Recommendations. William Tuyn seconded the motion. After a brief discussion, votes of aye to approve the 2019 Budget Recommendations were made by Sanders, Szukala, Tuyn Drury and Meyer. Motion to approve passed 5-0.

UNFINISHED BUSINESS

There was no Unfinished Business presented at this meeting.

NEW BUSINESS

I. Establish Nominating Committee for 2019

Michael Szukala made a motion to approve the following slate of candidates for the 2019 Nominating Committee:

Michael Szukala, Chairman
William Tuyn
Philip Meyer

Philip Meyer seconded the motion. Votes of aye to approve the slate of candidates were made by Sanders, Szukala, Tuyn, Drury and Meyer. Motion to approve passed 5-0.

II. New York State Requirements for Sexual Harassment Training and Prevention Policy

Michael Szukala made a motion to approve the New York State Requirements for Sexual Harassment Training and Prevention Policy as presented. William Tuyn seconded the motion. Votes of aye to approve the Sexual Harassment Training and Prevention Policy were made by Sanders, Szukala, Tuyn, Drury and Meyer. Motion to approve passed 5-0.

9:02 am – meeting adjourned.