

**TOWN OF AMHERST INDUSTRIAL DEVELOPMENT AGENCY**  
**Minutes of the Governance Committee Meeting**  
**March 12, 2020 – 8:30 AM**  
**Agency Office, 4287 Main Street**

Governance Committee: Carlton N. Brock, Jr.  
Timothy Drury

Guests: Anthony Agostino  
David S. Mingoia, Executive Director  
Jon O'Rourke

Mr. Brock opened the meeting at 8:48 AM and requested a motion to approve the minutes of the previous Governance Committee Meeting. Mr. Drury made the motion and it carried unanimously.

Mr. Mingoia reviewed the draft Authority Budget Office Mission Review and Performance for 2019. After a brief discussion, Mr. Drury made a motion to send this report to the Board of Directors. The motion carried unanimously.

Mr. Drury made a motion to adjourn at 8:57, and it carried unanimously.