**TOWN OF AMHERST INDUSTRIAL DEVELOPMENT AGENCY**

**Minutes of the 498th Meeting**

**January 19, 2018– 8:30 am**

**Agency Offices, 4287 Main Street**

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PRESENT: Michele Marconi

 Steven Sanders

 E. Marshall Wood, Jr.

Michael R. Szukala

William W. Tuyn

Hon. Timothy J. Drury

David S. Mingoia, Executive Director

Kevin J. Zanner, Hurwitz & Fine PC

 ABSENT: Carlton N. Brock, Jr.

GUESTS: AIDA Staff

 Brian J. Kulpa, TOA Supervisor

 Maggie Winship, TOA

 Jim Walfrand, Williamsville Co-Op

 Lynn Schwab, Williamsville Co-Op

 Al Yates, Village of Williamsville Trustee

 Steven Watson, Buffalo News

 David Tytka, Uniland Development

Vice Chairperson Michele Marconi called the meeting to order and reminded everyone that the meeting was being audio recorded.

**MINUTES**

The minutes of the December 2017 meeting were approved after a recommendation from Agency Counsel, Kevin Zanner for a more concise description of the Daemen College resolution.

**BILLS & COMMUNICATIONS**

There were no Bills & Communications presented at this meeting

**TREASURER’S REPORT**

The Treasurer Reports for November 2017 and December 2017 were approved as presented.

At the point in the meeting, Vice Chairperson Michele Marconi introduced the Agency’s newest board member Judge Timothy J. Drury, The board welcomed Judge Drury.

**PUBLIC COMMENT**

 There was no Public Comment at this meeting.

**EXECUTIVE DIRECTOR REPORT**

Executive Director Mingoia gave his report. Notes are attached to these minutes.

**COMMITTEE REPORTS**

Nominating Committee presented the following slate of officers for 2018. The Slate being

 Chairman – Carlton N. Brock, Jr.

 Vice Chairman – Michele Marconi

 Treasurer – Steven Sanders

 Secretary – E. Marshall Wood, Jr.

 Assistant Secretary – Kevin J. Zanner

 Assistant Secretary – Joseph M. Reynolds

Michael Szukala made a motion to approve the Slate of Officers for 2018. Marshall Wood seconded the motion. There was no discussion. Votes of aye made by Marconi, Sanders, Wood, Szukala, Tuyn and Drury. The motion to approve passed 6-0.

Committee appointments were made as outlined in the AIDA By-Laws and Committee Charters:

 Governance Committee – Chairman, Michael Szukala, Marshall Wood

 Audit/Finance Committee – Treasurer, William Tuyn, Timothy Drury

**UNFINISHED BUSINESS**

There was no Unfinished Business at the meeting.

**NEW BUSINESS**

1. Members of the newly formed Williamsville Food Cooperative made a presentation regarding the feasibility of locating a food co-op in the Village of Williamsville. The presentation included a request for supplemental funding for their pro-forma and feasibility study.

There was a brief discussion between the Co-Op representatives and the board of directors. Steven Sanders suggested that their request for funding be outlined in writing and that the board would review the request at its next meeting.

1. Supervisor Brian Kulpa made a presentation to the board about his vision of future economic development initiatives within the Town of Amherst. The presentation cited the need for cooperative planning and discussions with all the stakeholders. Re-development of various sectors within the Town were cited to be of the utmost importance.

9:12 am – meeting adjourned.