

MEMORANDUM

TO: AIDA BOARD OF DIRECTORS
INTERESTED PARTIES

FROM: CARLTON N. BROCK, JR.

DATE: December 1, 2017

SUBJECT: 497th BOARD MEETING – SPECIAL MEETING

As Chairman of the Town of Amherst Industrial Development Agency, I hereby notify you of a Special Meeting of the Board of Directors of the Town of Amherst Industrial Development Agency, to be held Friday, December 8, 2017 at **8:00 am** at the Agency's offices, immediately following the meeting of the Town of Amherst Development Corporation.

The purpose of this meeting is to consider a request from 100 Northpointe, LLC to amend the authorization resolution along with a request from Daemen College to amend their 2006 bond documents.

Also, please note that the regularly scheduled December 15, 2017 meeting the Board of Directors of the Town of Amherst Industrial Development Agency, has been cancelled.